



ANIMAL RESCUE FOUNDATION

2024 Annual General Meeting and Board of Directors Election Backgrounder

If you have any questions related to the election and the voting process, please email the Board of Directors at: general.info@arf.ab.ca

Notes:

1. Information below is primarily extracts from the Bylaws of ARF.
2. A candidate is not elected unless they achieve a minimum number of votes. There are no acclamations.
3. The term of office is two years.
4. For your reference the Objects of ARF and the Bylaws of ARF are attached.
5. Text in **RED** is clarification of information within a bylaw.

Number of members present or by proxy: _____ (Not known until meeting)

Number of Members at Record Date:

5% of Members:

Quorum of Members for the General Meeting is equal to the greater of:

- i) 7 Members; or,
- ii) 5% of the total number of Members (rounded to the next higher number).

Minimum number of votes means that in a vote by Members at a General Meeting the number of votes "For" is equal or greater to 5% of the total number of members (rounded to the next highest number) eligible to vote in person or by proxy.

Bylaw 6.1

ARF shall hold a General Meeting at least once each calendar year on a date to be fixed by Ordinary Resolution of the Board of Directors. A General Meeting of the membership can be held at any time on a date to be fixed by Ordinary Resolution of the Board of Directors.

Bylaw 6.3

The Board of Directors shall provide notice of any General or Special Meeting by mailing, to the last known address of each Member not more than 30 but not less than 27 days before such meeting, or by sending via e-mail to the last known e-mail address of each Member on the mailing date:

- a) written notice of the time and place for such meeting;
- b) reasonable written particulars regarding the business to be transacted at such meeting;
- c) the text of any Special Resolution to be considered at such meeting; and,
- d) the form of proxy approved by the Board of Directors in respect of the business to be transacted at such meeting.

The Members who are entitled to receive this notice of such meeting are only those Members whose names appear in the registry of Members maintained pursuant to Article 4.2(e) as of the date when the notices are mailed, which date shall be considered the record date for such meeting.

Record Date: November 7, 2023

Bylaw 6.4

At a General Meeting, there shall be held an election for any vacant Director Positions.

Bylaw 6.4.1

The election shall take the form of a single ballot with a vote "For" in the ballot box adjacent to the name of each candidate.

Bylaw 6.4.2

Each member shall be entitled to cast one vote per candidate to a maximum of the number of vacant positions on the Board of Directors.

Bylaw 6.4.3

The candidates shall be ranked according to the number of votes each received by each during the single ballot.

Bylaw 6.4.4

Director positions shall be allotted, in sequence, to those candidates who received the most votes, subject to the requirement that no candidate shall be appointed a Director unless having received a minimum number of votes "For" equal or greater to 5% of the total number of members (rounded to the next highest number) eligible to vote in person or by proxy.

Bylaw 6.4.5

Any procedures required for effective elections not provided in this Article may be determined by Ordinary Resolution of the Members.

Bylaw 6.4.6

The term of office for a Director is two years. Once in office, the Directors shall serve until their successors are elected and take office.

Bylaw 6.6

Any Member in good standing wishing to be considered as a candidate for a Director position at a General Meeting must give written notice to that effect to be received by the Board of Directors at its registered address or by delivery at a Directors Meeting no later than 15 days before the General Meeting or such alternative date as is determined by the Board of Directors. Such notice must be signed in original and supported by the original signatures of two sponsoring Members in good standing.

Registered Address: P.O. Box 34160, RPO Westbrook, Calgary, Alberta T3C 3W2

Directors Meeting to accept nominations: N/A, via email general.info@arf.ab.ca

Bylaw 7.1

Every Member, including Lifetime Members but excluding Honorary Members and those Members under 18 years of age, has the right to vote at any General Meeting or Special Meeting, in person or by written proxy.

Bylaw 7.1.1

The form of acceptable proxy for use at such meetings and the manner of its delivery at or in advance of the meeting shall be determined by the Board of Directors. Proxy information shall be included with notice of any General Meeting or Special Meeting.

Bylaw 3.13

If a Member has:

- a) been previously asked to resign from serving on the Board of Directors and did resign,
 - b) has been removed from office by Special Resolution, or
 - c) has been removed as a Director by motion of a majority of the Directors,
- such member shall not be eligible to serve as a Director for a period of two consecutive terms.

Bylaw 3.14

If a Member has resigned from serving on the Board of Directors within the last two consecutive terms of Directors, such Member shall not be eligible to run as a candidate for election until approved by a motion at a meeting of the Board of Directors.

Please email the Board to clarify your status under 3.14 or to request a motion to approve your eligibility.

OBJECTS OF ANIMAL RESCUE FOUNDATION OF ALBERTA

1. The Objects of ANIMAL RESCUE FOUNDATION OF ALBERTA ("ARF") are to rescue homeless, lost, stray and abandoned dogs and cats on request from rural areas and communities with limited resources in order to prevent and alleviate animal suffering and reduce pet overpopulation, and:

- a) To provide dogs and cats with food, shelter, care and medical attention on a temporary basis;
- b) To return lost dogs and cats to their owners where possible;
- c) To ensure dogs and cats are spayed or neutered by a qualified licensed veterinarian;
- d) To place the dogs and cats in permanent, adoptive homes which will provide quality care, love and attention;
- e) To facilitate responsible and humane care and treatment of dogs and cats
- f) To promote public low cost spay or neuter programs for dogs and cats;
- g) To promote and encourage responsible pet ownership, humane treatment, compassion and respect for all animals; and
- h) To raise funds and awareness to facilitate the Foundation's endeavors.

2. The focus of ARF shall be in rural areas and communities with limited resources.

Board Motions for Approval by Members

Ordinary Resolution Number One

"I move to approve the financial statements for Animal Rescue Foundation of Alberta for the fiscal year end 2022 as presented by the Board of Directors."

Ordinary Resolution Number Two

"I move to approve that Animal Rescue Foundation of Alberta appoint an auditor from the Federation of Calgary Communities for the fiscal year end 2023."